District Grant Application

(Form: 3)

**District Grant No.** Click here to enter text.

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| **PROJECT DETAILS** |

Rotary Club

Project Name

Project Location

District/Amphur

Province

Country

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project details: (Project Explanation: problem and need) Community needs survey including project location, beneficiary and how your project benefit to that community**

**Explain how the beneficial community will maintain the continuation of project after the project has been completed.**

**Explain special activities in promoting the project. What will Rotarians do during implementing project? The project with financial support only will not be considered**

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Sponsor Club / District

Club       Club ID (If known)

Rotary District       Country

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**Project Coordinator #1**

|  |  |  |
| --- | --- | --- |
| Name | | Member ID |
| Club | | |
| Position in Rotary | | |
| Address | | |
| District/Amphur | | |
| Province | Post Code | Country |
| E-mail | | |
| Telephone | Mobile | Fax. |

**Project Coordinator #2**

|  |  |  |
| --- | --- | --- |
| Name | | Member ID |
| Club | | |
| Position in Rotary | | |
| Address | | |
| District/Amphur | | |
| Province | Post Code | Country |
| E-mail | | |
| Telephone | Mobile | Fax. |

**Project Coordinator #3**

|  |  |  |
| --- | --- | --- |
| Name | | Member ID |
| Club | | |
| Position in Rotary | | |
| Address | | |
| District/Amphur | | |
| Province | Post Code | Country |
| E-mail | | |
| Telephone | Mobile | Fax. |

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| BUDGETt |

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| **Budget Description** | **Supplier** | **Amount** |
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|  | **Total** |  |
|  | **Total in Thai Baht** |  |

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| FUNDING |

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| --- | --- | --- | --- |
| **District Grant** | **DDF (USD)** | **Exchange rate (฿= 1 USD)** | **Amount (Baht)** |
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| **Funding from other partner(s)** | **DDF (USD)** | **Exchange rate (฿= 1 USD)** | **Amount (Baht)** |
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| **Total Funding** |  |  |  |

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| PROJECT PLANNING |
| **Explanation:** Before submitting the District Grant Application to District, project partner may provide various data. The following questions are the guideline to identify planning for the project. CAUTION: Rotary Club / District or Rotarians must not own items purchased by the project fund. |

Indicated who will be the owner of equipment and maintain, operate and oversee those items purchased by project fund (Rotary Club or Rotarians must not own items purchased by the project fund).

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| Click here to enter text. |

Will the training on usage and maintenance for technical equipment be organized? If yes, who will be the trainer?

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Is any software needed during operation? If yes, is the software offered?

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How to handle the clearing of customs formality if the technical equipment needs to be imported from the oversea supplier?

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| PROJECT APPROVAL |

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| --- | --- |
| Project Owner/Sponsor | |
| Club President of Host | |
| Name |  |
| Title |  |
| Club |  |
| District# |  |
| Signature |  |
| Date |  |

|  |  |
| --- | --- |
| Project Coordinator #1 | |
| Name |  |
| Signature |  |
| Date |  |
| Project Coordinator #2 | |
| Name |  |
| Signature |  |
| Date | 0 |
| Project Coordinator #3 | |
| Name |  |
| Signature |  |
| Date |  |

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| COOPERATING ORGANIZATION |
| **Explanation:** Cooperating organization is the organization that directly collaborates to stimulate success of the project in providing technical expertise and helping project coordinator. The beneficiary will be the owner of equipment or service, not the cooperating organization. |

If project is collaborated by cooperating organization (not Rotary Club or beneficiary), please provide following details:

|  |  |  |
| --- | --- | --- |
| Name of Organization | | |
| Address | | |
| District (Amphur)/Province | Post Code | Country |
| Telephone | Fax. | |
| E-mail | Web address | |

Additional document of Cooperating Organization:

* Memorandum of Understanding between Cooperating Organization and Rotary Club

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| REPORT |

Responsible person for reporting after the project completion:

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| --- | --- | --- |
| Name | Signature | |
| Rotary Club | | District |